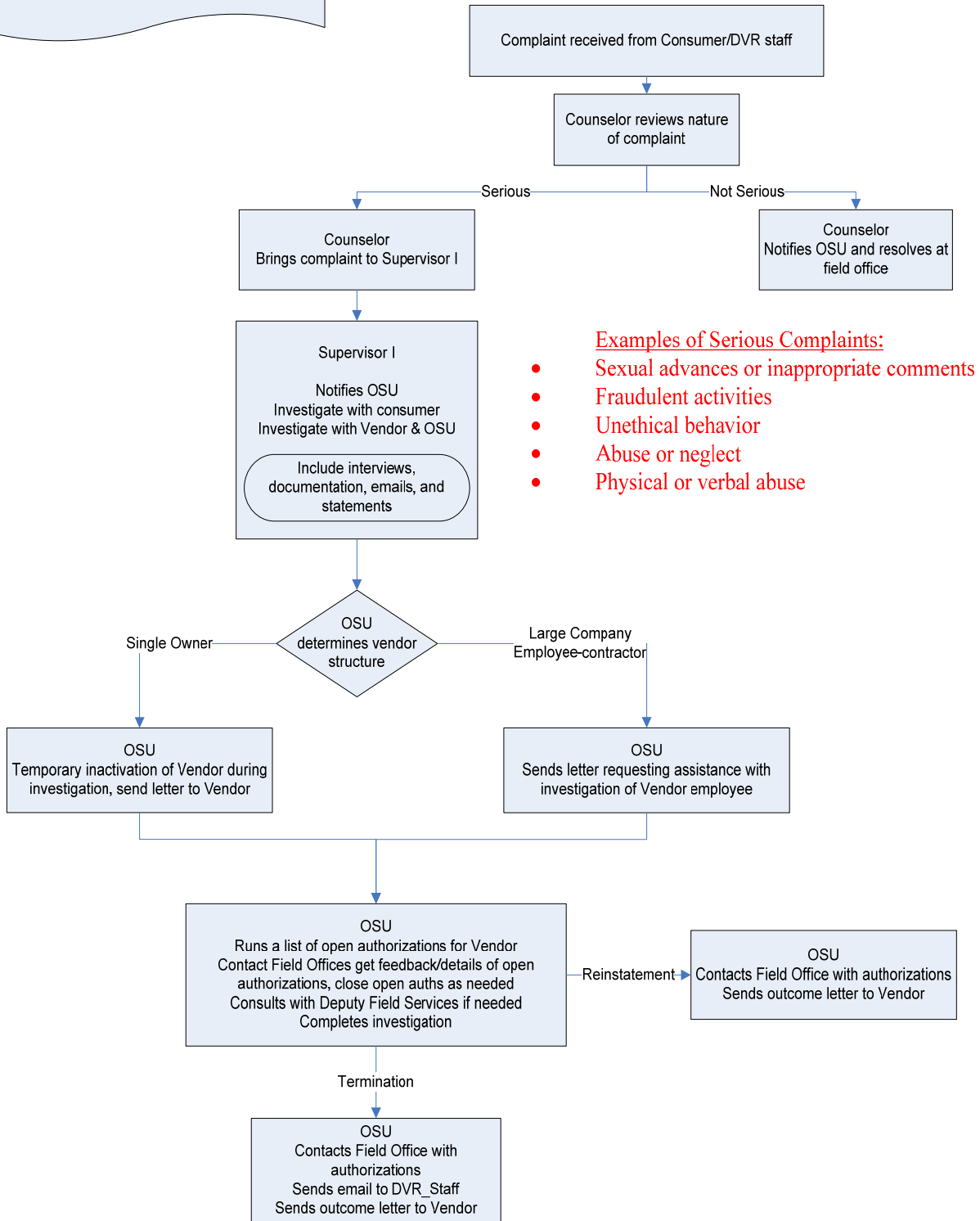


Procedure for Vendor Complaints  
Updated 8-2011



Examples of Serious Complaints:

- Sexual advances or inappropriate comments
- Fraudulent activities
- Unethical behavior
- Abuse or neglect
- Physical or verbal abuse

Vendor concerns or complaints can be reported to the Operations Support Unit (OSU) by sending an email to [dvrosu.vendor@state.co.us](mailto:dvrosu.vendor@state.co.us) (please cc: your supervisor). OSU will track complaints with vendors to determine an appropriate course of action if there are reoccurring, less serious concerns.